

TRUCKTREK

CENTRAL PA
FOOD TRUCK
+ ARTS FEST

WHEN:

Saturday, May 13, 2017
11 AM - 6 PM

WHERE:

100-400 West Cherry Street,
Palmyra, PA 17078

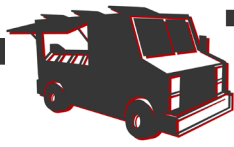
- Set-Up** Saturday, May 13 from 8 AM - 10 AM.
All additional vehicles must be moved off site by 10 AM.
Vendor space will be 12' x 12'.
Larger booths/trucks must purchase two spots.
- Fees** Food Vendors: \$100
Arts/Craft/Business Vendors: \$75
- Deadline** All applications must be submitted by April 1, 2017.
Please mail or email the application and payment to:
kristine@gggraphicsandevents.com
Kristine Warner, 36 Wickerberry Lane, Palmyra, PA 17078
- Application** Please include the following documents:
Copy of Food Service License
Vehicle Insurance Information
Certificate of Insurance naming: Palmyra Area Business Association and Greener Grass Graphics + Events
Photo of your set-up
- Utilities** Trucks must be self-sufficient.
No electrical or water services provided.
Generators are permitted.
- Sales** All items being sold/displayed must be in booth space.
Prices and accepted methods of payment must be clearly displayed.
- Weather** The festival will not be cancelled because of rain.
If weather prevents us from hosting what is deemed a "safe event", you will receive a refund of 75% of your fee.

Please keep this cover sheet for your information!



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TRUCKTREK CENTRAL PA FOOD TRUCK + ARTS FEST

GENERAL INFORMATION

TRUCKTREK, THE CENTRAL PA FOOD TRUCK AND ARTS FEST strives to maintain a balance and diversity in vendor offerings. All applications and products are reviewed so that we may maintain this balance. Our goal is to keep standards high and promote a safe, successful and fun festival. The policies and regulations set forth in this document are designed to maintain order and to regulate activities on the Festival site.

PROCEDURES

The following application and agreement must be fully completed, signed and returned with the following enclosures in order to be considered for participation:

1. A photograph of the concession set-up is required for all vendors. Photos may be used for online advertising of your truck.
2. Copy of your food service license and vehicle insurance information.
3. A check payable to "PABA" for \$100.00 food vendor fee or \$75 non-food vendor fee with a completed and signed application by April 1, 2017. If you are not accepted for the Festival, your check will be returned to you by April 20, 2017.
4. Certificate of Insurance naming Palmyra Area Business Association (PABA) and Greener Grass Graphics + Events as additional insured prior to the event.

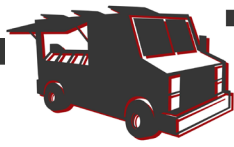
CONDITIONS

1. All locations will be assigned by PABA. The event will begin at the 100 block of West Cherry Street and will extend as far west as is needed for space. Each vendor space will be 12' x 12'. If you need more space, you must purchase two booths.
2. Vendor parking is provided in designated areas only. With the exception of specified set-up/load-in and break-down/load-out times, vehicles will not be permitted at event site.
3. A photograph of the concession set-up and detailed description of products/items to be sold is required with the application before the application can be approved.
4. Vendors must provide a certificate of insurance to SSI by April 1, 2017.

INSURANCE VERIFICATION

Each exhibitor must provide PABA with a certificate for Comprehensive General Liability and Automobile Insurance, \$1,000,000 minimum plus Workers Compensation as provided by the statutory limits of \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease for each employee.

PABA and Greener Grass Graphics + Events must be listed as additional insured under



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general liability in relation to show participation, on the certificate under "Description of Operations / Locations / Vehicles/ Exclusions added by Endorsement / Special Provision."

There are two exceptions to the Workers Compensation requirement (1) Canadian exhibitors and (2) any vendor that is self-employed with zero employees; this exhibitor must submit a date/signed letter stating "I am self-employed with zero employees and therefore exempt for carrying Workers Compensation." Exhibitors who retain subcontractors must have those subcontractors submit certificates as outlined for exhibitors. The exhibitor must provide that subcontractor's certificate when providing its own certificate. Certificates are required with deposit.

5. All signs and displays must be of a professionally produced nature. Prices of items must be displayed.
6. Vendors are required to keep a neat, presentable booth at all times. Tables should be covered. Empty boxes and trash will not be permitted around the booth. This looks unprofessional and sloppy.
7. It is the sole responsibility of each vendor to obtain the applicable and appropriate state and local licenses and permits as well as payment of taxes pertaining to their operation. Please note: Food vendors should expect inspection of food operations by PA Department of Agriculture.
8. PABA will not provide access to electric or water. You can use propane to run your booth during the day. Generators may be used with approval. Vendor agrees to hold PABA and Greener Grass Graphics + Events harmless for any damage to equipment caused by any malfunction.
9. Vendor agrees to hold PABA and Greener Grass Graphics + Events harmless for any injury, theft or other loss that may occur to property or person during the load-in/set-up, event, and break-down/load-out of the Festival.
11. Vendors are not to begin striking their display until 6 PM. Exhibits must remain open until event closing, even if exhibitor is sold out. Vendors who leave early will not be invited to participate the following year.

QUESTIONS

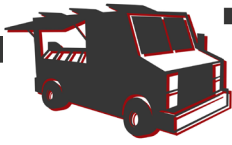
Please contact Kristine Warner with all questions.
717 514-0321 or kristine@gggraphicsandevents.com

All mailed applications with checks payable to "PABA" should be sent to:
Greener Grass Graphics + Events
36 Wickerberry Lane
Palmyra, PA 17078



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TRUCKTREK CENTRAL PA
FOOD TRUCK
+ ARTS FEST

FOOD TRUCK/ARTS VENDOR APPLICATION

BUSINESS NAME

CONTACT PERSON

TAX ID

MAILING ADDRESS

EMAIL

CELL PHONE

WEBSITE

FACEBOOK

TWITTER

TYPE OF REGISTRATION

Food Truck (\$100)

Non-Food Vendor (\$75)

DESCRIPTION OF BUSINESS, PLEASE INCLUDE AWARDS OR RECOGNITIONS

PAYMENTS ACCEPTED

Credit Cards

Cash Only

Please remember to send a photo of your set up to kristine@gggraphicsandevents.com

FOOD TRUCKS ONLY

LICENSE PLATE NUMBER

SIZE OF TRUCK

DRIVERS LICENSE STATE + NUMBER

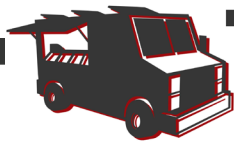
INSURANCE POLICY CARRIER + NUMBER

TYPE OF FOOD SOLD, SAMPLE MENU + PRICING

GREENER GRASS
MARKETING SERVICES

MAY 13 2017

PABA PALMYRA AREA
BUSINESS ASSOCIATION



ACKNOWLEDGEMENT/WAIVER

I, _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the 2017 TRUCKTREK: CENTRAL PA FOOD TRUCK + ARTS FEST, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and attendees of this event. I also understand that if I choose to hire help for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that the Palmyra Area Business Association and Greener Grass Graphics + Events, both located in Lebanon County in the state of Pennsylvania, their members and/or directors and officers may not be held liable in any way for any occurrence in connection with my participation in the 2017 TRUCKTREK, CENTRAL PA FOOD TRUCK + ARTS FEST that may result in injury, death, or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in this event.

I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release Palmyra Area Business Association and Greener Grass Graphics + Events from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage or wrongful death arising out of or in the course of my participation in this event.

I have read and understand and will abide with 2017 TRUCKTREK: CENTRAL PA FOOD TRUCK + ARTS FEST general information, procedures, rates and conditions.

Company _____

Signature/Date _____

Printed Name _____